**Stakeholder Register**

Anyone impacted or able to impact the project or its outcome. They may be internal or external, minor or major. The object is to identify and understand potential impact.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stakeholder** | **Stakeholder Requirements** | **Stakeholder Criteria** | **Assessment of Impact** | **Strategies for Gaining Support or Reducing Obstacles** |
|  | Represents the expectations the stakeholder/s have of the project | Specific measures the stakeholder will use when determining if their requirements have been met | Attempt to measure the extent of the impact – simplistically: High, Moderate, Low  | Actions that will be taken to manage the stakeholder/s  |
| Rushworth Committee of Management | Successful implementation and management of the project | Community taxi service is implemented and running  | Moderate | Regular updates through the Project Management Group |
| Rushworth Community Members | Community taxi service is running which services communities needs | Reduce resident isolation and improve community participation in regional activities | High | Regular updates and feedback through social media, print media and survey |
| RANCH | Pilot Project for the neighbourhood house sector to inform future community transport development | Community taxi template is developed transferable to other neighbourhood houses | Moderate | Regular updates through the Steering Committee and continued liaison |
| Campaspe Shire Council | Successful implementation and management of the project and continued viability of the service | Fits in with Campaspe Shire Council strategic plan | Low | Keep Council informed of project progress |
| Department of Transport | Successful implementation and management of the project and continued viability of the service | Demonstrate that all aspects of the MOU are met | Low | Regular updates through the Steering Committee and Milestone reports |